



RIVERMONT COLLEGIATE

1821 Sunset Drive
Bettendorf, IA 52722
(563) 359-1366

A challenging environment. A successful future.

Application for Employment

Personal Data:

Name (as it appears on Social Security Card):

Last First Middle Social Security Number

Present Mailing Address:

Street Address City State Zip Phone #

Have you previously worked for Rivermont Collegiate? If so, give approximate dates and position:

Date of Birth: _____ Gender: Male Female

U.S. Citizen: Yes No

If not U.S. Citizen: Immigrant Non-Immigrant Visa Classification

Date available for employment: _____

Salary required: _____

Indicate Choice: Full-Time Employment
 Part-Time Employment
 Summer Employment

Military Service Data:

Date entered service: _____ Date separated from service: _____

Branch of service: _____

Reserve status: Active Inactive

Educational Data:

Name & Location of School	Major	Hours in Class	Hours Credit	Graduate?	Degree	Date Graduated
High School _____						
College _____						
College _____						
Graduate School _____						
Other _____						

Activities:

List special awards, honorary and professional organizations, offices held, athletics, and other activities excluding those which indicate race, color, religion, national origin, or sex:

List professional societies of which you are a member: _____

List professional licenses held in the U.S. and in which state(s) held: _____

Work Experience:

Give details of work experience, including apprenticeships, summer work, and miscellaneous jobs. List most recent work experience first.

Name of Employer	Street Address	Nature of Business
From _____ To _____		Wages or salary: _____
Date	Date	

Your position & nature of duties: _____

Reason for leaving: _____

Name of Employer	Street Address	Nature of Business
From _____ To _____		Wages or salary: _____
Date	Date	

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Reason for leaving: _____

Name of Employer Street Address Nature of Business

From _____ To _____ Wages or salary: _____
Date Date

Your position & nature of duties: _____

Reason for leaving: _____

If applying for an administrative and/or clerical position, please complete:

List machine(s) you have operated and extent of ability to operate: (hardware, software, other office)

If applying for a teaching position, please complete: (attach your resume)

Do you have a valid teaching certificate? Yes No

Type of certificate: _____

State(s): _____ Expiration date: _____

Do you have a set of credentials on file at a college placement bureau? Yes No

May we contact them? Yes No

Please number your teaching preferences:

PreSchool PreKindergarten Kindergarten Grade 1-3 Grades 4-6 Grades 7-12

Administrative Specify: _____

Other: _____

What school activities can you sponsor?

Can you play a musical instrument? Yes No If yes, please name: _____

Can you lead singing? Yes No

Can you coach a sport? Yes No If yes, please list sport(s): _____

Have you had experience in leading student tour groups? Yes No

If yes, where? _____

What languages do you speak? (specify degree of proficiency, e.g. written, spoken)

Please list three personal references:

Name _____ Phone _____

Name _____ Phone _____

Name _____ Phone _____

State any additional information you think would be of interest to us in considering your application:

I declare the foregoing to be to the best of my knowledge and belief, an accurate statement of facts. I understand that any false statements or omission of facts will be sufficient reason for my dismissal.

Signature of Applicant

- (1) Rivermont Collegiate is an Equal Opportunity Employer (M/F)
- (2) The Age Discrimination in Employment Act of 1967 prohibits discrimination on the basis of age with respect to individuals who are at least 40 but less than 70 years of age. Our personnel practices will conform with applicable state age discrimination laws.
- (3) Executive Order 11375 prohibits discrimination with respect to sex. Our personnel practices conform to this order and only request this information be provided for record keeping purposes.